

### LOS ANGELES COUNTY COMMISSION ON HIV

3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748 www.hivcommission-la.info

## **EXECUTIVE COMMITTEE**

## **MEETING AGENDA**

Monday, April 25, 2016 | 1:00 pm - 3:00 pm

Commission Offices 3530 Wilshire Boulevard, Suite 1140 Los Angeles, CA 90010

All Committee Meetings Will Begin at Their Appointed Times; Participants Should Make Every Effort to be Prompt and Ready.

	AGENDA ITEMS	MOTION(S)	Reporting/ Presenting Parties	TIMES SCHEDULED
1.	Call to Order		B Land/R Rosales, Co-Chairs	1:00pm — 1:02pm
2.	2. Approval of Agenda MOTION #1		Committee	1:02pm — 1:05pm
3.	Approval of Meeting Minutes MOTION #2		Committee	1:05pm 1:07pm
4.	Public Comment (Non-Agendized or Follow-Up)		Public	1:07pm — 1:10pm
5.	5. Committee Comment (Non-Agendized or Follow-Up)		Commission Members/Staff	1:10pm — 1:13pm
6.	Division of HIV and STD Programs (DHSP) Rep	ort	DHSP Staff	1:13pm — 1:30pm
7.	Executive Director's Report		C Barrit, MPIA, Executive Director	1:30pm 2:00pm
	A Leadership Training			
	(1) Conflicts of Interest			
	(2) Code of Conduct			
	B Commission/DHSP 2016 Work Plan			
	OA Integrated HIV Prevention and Care C Plan   Southern California Regional Community Meeting			
8.	Co-Chairs' Report		B Land/R Rosales, Co-Chairs	2:00pm — 2:10pm
	A Meeting Management			
	(1) Public Comment			
	(2) Quorum			
9.	Integration Advisory Board (IAB) Report		A Fox, MPM. IAB Co-Chair	2:10pm 2:15pm

A Consumer Caucus  B People of Color Caucus C Transgender Caucus D Youth Caucus E Women's Caucus B Consumer Caucus C Caucus members M Enfield/M Roman, Co-Chairs G Granados, Chair B Gordon, Co-Chair							
A Planning, Priorities and Allocations (PP&A) Committee (1) Comprehensive HIV Plan (CHP) Task Force (a) Listening Session – SPA 1 (b) 4/29/16 Data Summit  B Standards and Best Practices (SBP) Committee (1) Quality Improvement (2) Prevention Standards Special Populations Guidelines: Transgender, Women, Youth and the Incarcerated  C Operations Committee (1) Membership Management (a) Application(s) (b) Commission Membership Evaluation (a) and Nomination Process (revised) (b) Commission Sponsorship at Events  D Public Policy Committee (1) 2016 Proposed Legislative Agenda (2) Housing Initiatives  9. Caucus Reports A Consumer Caucus C Transgender Caucus D Youth Caucus E Women's Caucus B G Granados, MSW, Co-Chairs A King, MPH/T Smith, MPA, Co-Chairs A King, MPH/T Smith, MPA, Co-Chairs A King, MPH/T Smith, MPA, Co-Chairs  A King, MPH/T Smith, MPA, Co-Chairs  T Winder/K Stalter, Co-Chairs  T Winder/K Stalter, Co-Chairs  A Women/K Stalter, Co-Chairs  MOTION #3  A Fox, MPM, Co-Chair  Co-Chair Co-Chairs Co-Chairs Co-Chairs Caucus members Committee C Transgender Caucus B G Granados, MSW, Co-Chairs Co-Chairs Caucus members A Task/Assignment Recap  11. Announcements C Committee and Public 2:58pm — 3:00pm			AGENDA ITEMS	MOTION(S)		TIMES SCH	DULED
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(a) Listening Session – SPA 1 (b) 4/29/16 Data Summit  B Standards and Best Practices (SBP) Committee  (1) Quality Improvement (2) Prevention Standards (3) Special Populations Guidelines: Transgender, Women, Youth and the Incarcerated  C Operations Committee  (1) Membership Management (a) Application(s)  i) Majel Arnold, MA-HS   Part B MOTION #3  (2) Policies and Procedures (a) Commission Membership Evaluation (a) Momination Process (revised) (b) Commission Sponsorship at Events  D Public Policy Committee (1) 2016 Proposed Legislative Agenda (2) Housing Initiatives  9. Caucus Reports  A Consumer Caucus  B People of Color Caucus  C Transgender Caucus  C Transgender Caucus  C Transgender Caucus  B People of Color Caucus  C Transgender Caucus  B Granados, MSW, Co-Chairs  K Donnelly/J Green/S Samone-Loreca, Co-Chairs  C Caucus members  C Transgender Caucus  B Granados, MSW, Co-Chairs  C Committee  2:55pm — 2:55pm  A Task/Assignment Recap  11. Announcements  Committee and Public  2:58pm — 3:00pm		Α	Planning, Priorities and Allocations (PP&A) Co	mmittee	A Ballesteros, MBA/M Enfield, Co-Chairs		
(b) 4/29/16 Data Summit  B Standards and Best Practices (SBP) Committee  (1) Quality Improvement  (2) Prevention Standards Special Populations Guidelines: Transgender, Women, Youth and the Incarcerated  C Operations Committee  (1) Membership Management (a) Application(s) i) Majel Arnold, MA-HS   Part B MOTION #3  (2) Policies and Procedures (a) Commission Membership Evaluation (a) And Nomination Process (revised) (b) Commission Sponsorship at Events  D Public Policy Committee  (1) 2016 Proposed Legislative Agenda (2) Housing Initiatives  P. Caucus Reports  A Consumer Caucus B People of Color Caucus C Transgender Caucus C Transgender Caucus B People of Color Caucus C Transgender Caucus B G Granados, Chair E Women's Caucus B G Granados, Chair B G Granados, Chair C Transgender Caucus B G Granados, Co-Chairs C Transgender Caucus B G Granados, Co-Chairs C Transgender Caucus C Transge			(1) Comprehensive HIV Plan (CHP) Task Force		A King, MPH/T Smith, MPA, Co-Chairs		
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11. Announcements Committee and Public 2:58pm — 3:00pm	10.	Ne	ext Steps		Committee	2:55pm —	2:58pm
		Α	Task/Assignment Recap				
12. Adjournment B Land/R Rosales, Co-Chairs 3:00pm	11.	11. Announcements		Committee and Public	2:58pm —	3:00pm	
	12. Adjournment			B Land/R Rosales, Co-Chairs		3:00pm	

PROPOSED MOTION(s)/ACTION(s):				
MOTION#1:	Approve the Agenda order.			
MOTION #2:	Approve the Executive Committee meeting minutes, as presented.			
<b>ΜΟΤΙΟΝ #3:</b>	Approve Majel Arnold, MS-HSA, state Office of AIDS representative, to the Part B seat, as presented.			
MOTION#4:	Approve the revised Commission Membership Evaluation and Nomination Process policy, as presented.			
MOTION#5:	Approve the Commission Sponsorship at Events policy, as presented.			

EXECUTIVE COMMITTEE MEMBERS:						
Brad Land, Co-Chair	Ricky Rosales, <i>Co-Chair</i>	Al Ballesteros, MBA	Joseph Cadden, MD			
Kevin Donnelly	Michelle Enfield	Aaron Fox, MPM	Grissel Granados, MSW			
Anthony Mills, MD	Mario Pérez, MPH	Juan Rivera	Kevin Stalter			
Terrell Winder						
QUORUM: 7						

#### **Executive Committee Meeting Agenda**

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#### All agenda items are subject to action Public comment will be invited for each item

The Commission Offices are located in Metroplex Wilshire, one building west of the southwest corner of Wilshire and Normandie. Validated parking is available in the parking lot behind Metroplex, just south of Wilshire, on the west side of Normandie. Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge upon request. To arrange for these services, or for additional information about this committee, please contact Dawn McClendon at (213) 639-6716 or <a href="mailto:dmcclendon@lachiv.org">dmcclendon@lachiv.org</a>.

Servicios de interpretación para personas con impedimento auditivo y traducción para personas que no hablan Inglés están disponibles sin costo. Para pedir estos servicios, póngase en contacto con Dawn McClendon al (213) 738-2816 (teléfono), o por fax al (213) 637-4748, por lo menos cinco días antes de la junta.

# NOTES on AGENDA SCHEDULING, TIMING, POSTED and ACTUAL TIMES, TIME ALLOTMENTS, and AGENDA ORDER

Because time allotments for discussions and decision-making regarding business before the Commission's standing committees cannot always be predicted precisely, posted times for items on the meeting agenda may vary significantly from either the actual time devoted to the item or the actual, ultimate order in which it was addressed on the agenda. Likewise, stakeholders may propose adjusting the order of various items at the commencement of the committee meeting (Approval of the Agenda), or times may be adjusted and/or modified, at the co-chairs' discretion, during the course of the meeting.

If a stakeholder is interested in joining the meeting to keep abreast of or participate in consideration of a specific agenda item, the Commission suggests that the stakeholder plan on attending the full meeting in case the agenda order is modified or timing of the items is altered. All Commission committees make every effort to place items that they are aware involve external stakeholders at the top of the agenda in order to address and resolve those issues more quickly and release visiting participants from the obligation of staying for the full meeting.

External stakeholders who would like to participate in the deliberation of discussion of an a posted agenda item, but who may only be able to attend for a short time during a limited window of opportunity, may call the Commission's Executive Director in advance of the meeting to see if the scheduled agenda order can be adjusted accordingly. Commission leadership and staff will make every effort to accommodate reasonable scheduling and timing requests—from members or other stakeholders—within the limitations and requirements of other possible constraints.